

Express Employment Professionals is currently searching for a **Parts Associate** on behalf of our client whose business is in Truro and is Nova Scotia owned. This is a full-time employment for the right candidate based on experience.

Call 902-377-7701 for more information!

Responsibilities:

- Support the department with the ordering, stocking and distribution of parts
- Provide customers and vendors with pricing and quotes
- Work with a multitude of computer applications and various manufacturers web-based applications.

Requirements:

- Comfortable using computers
- Need to have a valid driving license
- Capable of using Microsoft office 365
- Ability to lift 40-50 lbs
- High attention to detail
- Ability to meet deadlines
- Knowledge of industrial equipment is considered an asset
- Demonstrate excellent time management skills
- Ability to manage multiple priorities
- Strong written and verbal communication skills
- Forklift training is an asset

Our client offers:

- Hours are Mon- Fri 8am- 4.30pm
- NO WEEKENDS!
- \$40-50k per year based upon experience
- Benefits provided after probationary period
- RRSP matching pension program
- Starts with 3 weeks of vacation
- Opportunity for growth
- Strong management
- Company events such as Christmas party and BBQs

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Respecting People. Impacting Business.™

Prior experience as a warehouse worker, pallet jack operator, general labourer, pick and pack, order picker or shipper receiver, customer service, inside sales, industrial equipment, parts, counter sales, heavy equipment and automotive would be considered an asset.

Express Employment Professionals is an equal opportunity employer.

Here's how to apply:

By email: jobs.halifaxns@expresspros.com

Website: <https://www.expresspros.com/HalifaxNS/Job-Openings.aspx>

By Phone: 902-377-7701

Download ExpressJobs App: Apple/iOS: <http://bit.do/fJXeK> or Android <http://bit.do/fJXeN>