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## INSURANCE ADVISOR

279904BR Call Center Halifax, NS September 2, 2020

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## Company Overview

Tell us your story. Don't go unnoticed. Explain why you're a winning candidate. Think "TD" if you crave meaningful work and embrace change like we do. We are a trusted North American leader that cares about people and inspires them to grow and move forward.

Stay current and competitive. Carve out a career for yourself. Grow with us. Here's our story: jobs.td.com

# Department Overview

Every single day is an adventure! Within TD's Contact Center, you'll find a community of colleagues helping TD's 25+ million customers to achieve their life goals.

Your role within the Contact Center is essential to TD's success, as our customers are at the center of everything we do. You'll support customers and internal/external partners with a variety of financial services through inbound and outbound calls, and digital channels.

Grow, learn and lead; beyond your day-to-day work, you'll be supported with professional development and encouraged to build an exciting career at TD. You'll help deliver a legendary experience to our business, our customers' lives and our communities.

# Job Description

Reporting to the Team Leader, Client Services, the Insurance Advisor, counsels individuals in regards to their auto and property insurance needs and maintains the maximum level of service for our existing clients; handles service and sales calls to ensure the maximum level of service for our clients. Each call is different and we support you to ensure your success at work and we help you develop your competencies through coaching.

Our training programs are within the best in the industry.

#### Our program involves:

- Leader led two week licensing course to prepare for the mandatory professional insurance exam.
- 5 weeks in class product training
- 6 weeks practicum
- · Responsible for achieving sales, quotes and call targets.
- Cross sell a variety of products at every opportunity
- Ensures quality and productivity objectives are met.
- Accountable for providing a high level of service to our clients.
- Flexible to perform various assigned tasks
- Promotes company features and benefits as part of ongoing portfolio reviews.
- Promotes client loyalty through attention to detail and relationship-building.
- Remains current on all company philosophies and procedures.
- Accepts risks within established guidelines.

# Requirements

- You have a strong aptitude for sales
- You have a superior client service orientation.
- You have the ability to communicate effectively with clients, both verbally and in writing.
- You have excellent interpersonal skills
- You have excellent organization and time management skills.
- You possess a professional telephone manner.
- You have demonstrated your ability to function effectively in a fast-paced, multifaceted environment.
- You maintain a positive demeanour and foster team spirit.
- You have strong analytical and decision making abilities

- You demonstrate the ability to adapt to changing situations.
- You have excellent computer/keyboarding skills.
- Your call centre and/or personal lines insurance experience would be an asset
- You have a minimum of 2 years customer service/sales/ call center and or personal lines insurance experience (an asset)
- You have a High School Diploma

Inclusiveness At TD, we are committed to fostering an inclusive, accessible environment, where all employees and customers feel valued, respected and supported. We are dedicated to building a workforce that reflects the diversity of our customers and communities in which we live and serve. If you require an accommodation for the recruitment/interview process (including alternate formats of materials, or accessible meeting rooms or other accommodation), please let us know and we will work with you to meet your needs

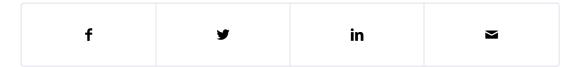
### Hours

35

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